

# ZEW HYGIENE MEASURES

ZEW supports the nationwide measures to contain the further spread of COVID-19. To this end, we have taken various preventive steps to protect our employees and guests. At the same time, ZEW ensures that its activities continue as best as they can.

Public access is restricted to a necessary minimum. We ask external guests to speak directly to their contact person and to make arrangements in accordance with the general recommendations for action (restricted direct personal contact, use of telephone, e-mail and communication tools, etc.). The ZEW library is open for borrowing in compliance with the protective and hygiene measures.

## DURING YOUR VISIT, PLEASE OBSERVE THE FOLLOWING GUIDELINES

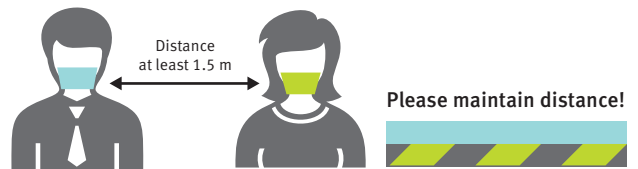


### 1 YOUR HEALTH IS OUR PRIORITY

Please only come to ZEW if you are healthy.

### 2 MAINTAIN DISTANCE (AT LEAST 1.5 M)

- ▶ Only one person per elevator
- ▶ Observe the floor markings to maintain distance



### 3 PLEASE MIND THE HYGIENE MEASURES

- ▶ Open the window frequently
- ▶ Cover your mouth and nose with a tissue or your sleeve when you sneeze
- ▶ Wash your hands regularly



### 4 FACE MASKS

Face masks or coverings must be worn in all areas of the institute except when you are in your office.

### 5 REPORT TO RECEPTION

All visitors must report to reception.



### 6 CONTACT FORM

All visitors must fill out the contact form available at the reception.



### 7 HYGIENE MEASURES



All guests are instructed to follow the hygiene measures (wash your hands, wear face coverings; face masks are available at the reception if needed).



### 8 VIRUCIDAL HAND SANITISERS

Virucidal hand sanitisers are available near the entrance and at the reception.